



Hebron Hall Christian Centre
Sports Hall
Conditions of Booking/Hire of Facilities

The following conditions of booking/hire apply to the Sports Hall facilities at Hebron Hall Christian Centre. Failure to adhere to these may lead to a suspension or cancellation of your booking.

1. Payment for one off bookings of the Sports Hall **must** be made in full one week prior to the date of the booking/hire period. Payment for Group Block Bookings **must** also be made in advance **or** in accordance with individual agreements. We reserve the right to make a surcharge of 5% for failure to make payment in full and on time.
2. Cancellation of part of or the whole booking **must** be made with a minimum of 14 days notice. If the cancellation notice is less than 14 days, the charges for the whole booking remain payable in full. If the cancellation results from exceptional circumstances discretion may be offered by the management of Hebron Hall Christian Centre
3. The hiring organisation/group/individual is responsible to pay any costs arising from damage to property and equipment or any losses that may be sustained
4. Hirers are responsible for the behaviour of persons attending their activities. All breakages or damage to the fabric of the Sports Hall or other buildings within Hebron Hall Christian Centre will be charged for.
5. Hebron Hall Christian Centre Management reserves the right to refuse a booking which is contrary to the Centre's ethos and articles of association
6. The hirer/s during the period of the hiring shall be responsible for supervision of the premises and the behaviour of all persons using the premises whatever their capacity. The Hirer must report all accidents involving injury to their members to the Duty Manager and complete and sign an accident report form. Hebron Hall will **not** be responsible for any claims, actions or demands arising out of the negligence of the hirer/s. All users of the Sports Hall are responsible for their own First Aid provision.
7. Hebron Hall Christian Centre is insured against any claims arising out of its **own** negligence
8. Car parking is provided for users of the Sports Hall however the management of Hebron Hall Christian Centre cannot accept responsibility for any loss or damage to vehicles whilst in the car park. Such vehicles are left entirely at the owners risk
9. Under NO circumstances should alcoholic beverages be consumed anywhere on the premises, grounds or site
10. Hebron Hall Christian Centre operates a NO SMOKING policy. Smoking is strictly prohibited anywhere in the Sports Hall or other buildings on site
11. Hebron Hall Christian Centre reserves the right to amend these conditions of booking at any time.

I hereby agree to the above terms and conditions

Signed

Office Held/Capacity

Dated